

DAUGHERTY PUBLIC LIBRARY BOARD MEETING

July 2, 2019

Daugherty Public Library – 7:00 PM

Board members present: Kimberly Kuni, Ken Grasle, Rick Aguirre, Marlene Kolbe

Board members absent: Sheryl Friedrich, Monte Miller

Librarian present: Carol Brockmeyer

The meeting was called to order by president Kimberly Kuni at 7:10 pm.

Minutes from June 4th were read by secretary Marlene Kolbe with the following corrections: the spellings of last names Grasle and Friedrich will be corrected.

Motion made by Aguirre, second by Grasle to accept minutes as read. All board members approved.

Bills for the month were presented by librarian Brockmeyer. Discussion followed regarding expenditures. Motion made by Kolbe, second by Grasle to accept the bills as presented. All board members approved.

The **librarian's report** consisted of the following topics with discussion:

- the sale of non-resident library cards at the cost of \$42 per year. Carol pointed out the Daugherty library has not sold a card like this for several years. Approval to do so done by motion made by Aguirre, second by Grasle to allow such a sale if needed. All board members approved.
- there are 60 enrolled in the summer reading program – 40 attended Circus Flora which follows the reading program of a circus theme
- no check has been received to date regarding the Personal Property Replacement Tax – a check should be coming soon
- contract with Fuller roofing was read – there is no enforceable warranty on roof work – the warranty time has elapsed
- Carol has started on the annual report which is required of all Illinois libraries
- Carol has two bids for roof work including three AC units, four security cameras, and a new roof for the entire building. A twenty year warranty accompanies each roof bid – bids for all of the aforementioned will cost about \$111,000. Carol is to begin creating a letter asking for TIF funds to defray the cost of the work.
- one employee, Alayna is gone – Carol will check with two prospects to fill Alayna's position.

New Business:

The drawing was held for the Fourth of July Bar B Q items. Chances were sold netting \$156. The winner was Margie

Employee pay roll will be discussed at next meeting – Marlene reminded the board members about IMRF vs an IRA for Carol – is this feasible?

-a debit account was discussed for patron's use when paying library fines – is this feasible to do?

A motion was made by Kuni, second by Grasle to add Rich Bright to the vacant board position. All board members approved. Carol will check to see if this is a two year or three year term.

Old Business:

Required signatures on the financial accounts at Scott Credit Union in Columbia will be done on July 3rd by Aguirre, Brockmeyer, and Kuni. Carol now has a debit card to use for library needs.

No other business. Meeting adjourned at 8:20 with a motion by Aguirre, second by Grasle. All board members approved.

TRUST MEETING

Trust meeting opened at 8:21 pm.

Minutes from the June 4th meeting were read by Secretary Kolbe. Motion made by Aguirre, second by Grasle to approve the minutes as read. All board members approved.

Carol has purchased flowers for the graves of Mr. and Mrs. Daugherty.

No other business needed attention. Meeting adjourned at 8:24 with a motion by Aguirre. Second by Kuni to adjourn the meeting.

Submitted by Marlene Kolbe Daugherty Library board secretary