

DAUGHERTY PUBLIC LIBRARY BOARD MINUTES
December 3, 2019 7:00 PM
Daugherty Public Library

Board members present: Aguirre, Bright, Kuni, Frierdich, Kolbe

Board members absent: Miller, Grasle

Librarian present: Carol Brockmeyer

Community member present: Attorney Mark Peebles

No citizens of the community present

The budget hearing for Daugherty Public Library was called to order at 6:55 pm. Attorney Mark Peebles stated a public notice for budget and appropriations was published November 3rd. Discussion was held about the budget and levy and Attorney Peebles answered board questions. The levy presented is within the appropriate limit to avoid a truth in taxation process. Board member Bright made a motion to accept the budget as presented, second by Frierdich, motion passed. Board member Aguirre made a motion to accept the levy as presented, second by Bright, motion passed. President Kuni, secretary Kolbe, treasurer Aguirre signed and dated all appropriate documents/ordinances/levy papers presented by Mark with one copy of each document to be retained in library files. Aguirre made a motion at 7:10 to close the budget hearing, with a second by Frierdich. Motion passed. Budget hearing adjourned at 7:10 pm.

Submitted by Marlene Kolbe, Secretary

The Daugherty Public Library board meeting was called to order by President Kuni at 7:12pm.

Minutes from the November 5th meeting were read with corrections made to spellings of board members names and a change to the budget hearing publication – corrected from November 4th to November 3rd.

Minutes were approved by Bright, second by Aguirre, motion passed.

Financial report was presented and monthly bills were discussed. Carol stated the library carpets have been cleaned resulting in a larger than normal payment to ~~DaCom~~ *Building Stars*. Carol explained the services of Demco. Also discussed was the issuance of multiple library cards and the cost incurred by the library. A motion was made by Frierdich, second by Bright to issue the first library card free of charge and each successive card will be issued at full price cost to the patron. Motion passed. Motion made by Aguirre, second by Bright to pay bills as presented. Motion passed. A motion was made by Frierdich, second by Aguirre to pay attorney Peebles for his yearly services. Motion passed. Carol will issue the check payment.

Librarian's Report: Family Reading Night was a success with over 50 people attending. An email issued through the school helped increase awareness of the library event. Carol has been researching the cost of insurance. She presented a spec list from Gallagher, an insurance broker that works with the state libraries for board members to review. She has also

contacted Taake insurance in Columbia for information and will call an insurance broker that has been given to her by Frierdich. No board action taken on insurance issue.

The Per Capita report is due January 15th and Carol has asked each board member to review the documents sent to members via email, and give her feed back.

Carol will also submit a proposal for a library construction grant of \$35,000.

Alice Stanger was called by phone and December 10th was established as the date that Bright, Kuni and Carol can go to Scott Credit Union in Columbia and remove the names of Alice Stanger, Adeline Ferry, and Richard Lindhorst from trust accounts. Carol and secretary Kolbe will make sure a file is made with all appropriate documents, on library letterhead, will be prepared as required by SCU the day of the meeting.

Old Business: Winter hours for the library were discussed. No action taken. This will be discussed at the January meeting.

New Business: Kolbe brought up the issue of amending the library non discrimination policy to include the words, "gender identity, gender expression and/or all sexual identities professed." Motion made by Aguirre, second by Friderich to include the verbage and amend the present non discrimination policy. Motion passed.

Thank you
A tank was given to Board Member Bright for providing holiday refreshments and gifts for each board member. Thank you Rich.

With no other business to discuss Aguirre made the motion to adjourn the meeting at 8:23, second by Bright, motion passed. Meeting adjourned at 8:23pm.

Submitted by Marlene Kolbe, Secretary

TRUST MEETING:

Trust meeting opened at 8:23 by president Kuni. November minutes were read and approved. There was no business to discuss except to remind trustees about the Dec. 10th meeting at Scott Credit Union for account updates.

Motion made by Friderich, second by Bright, motion passed. Meeting adjourned at 8:27 pm.

Minutes submitted by Marlene Kolbe, Secretary