

Daugherty Public Library District Board Meeting Minutes

September 3, 2019

Board members present: Rich Bright, Sheryl Frierdich, Kimberley Kuni, Ken Grasle, Richard Aguirre

Board members absent: Monte Miller, Marlene Kolbe

Librarian: Carol Brockmeyer, present

Quests: Rusty Portell-Solar Panels, Curtis Stoll-Auditor

The Meeting was called to order at 7:00pm by president Kimberley Kuni

Curtis Stoll a representative of Fick, Eggemeyer & Williamson, CPA was present to give a review of the **2018-2019 Audit**. An error was found where there was no line item for Insurance. Curtis will take packets back and correct mistake. An extra \$8000.00 (which should have been Insurance) was put in the Books, tapes, magazines. Carol will start putting monthly Health Insurance benefits on the monthly statements.

Curtis stated that the library looks to be in good shape. The board reviewed and discussed the Auditor Comment Letter. The Board along with the director will look into and work towards these goals. Some discussion followed about Quickbooks (which the library currently uses). Curtis said that he would work with Carol on using Quickbooks to its full advantage. Carol will also look into getting a locking file cabinet for personnel files and checks...

Rich Bright made a motion to approve audit and to pay for services and Sheryl seconded. Motion passed

Rusty Portell presented information about getting **Solar Power** for the library. He has gotten solar panels for his home and is working to get them for his church. There is no up-front cost. There is an option to purchase or lease the panels. Rusty has sent the libraries past 12 month bills to two different companies for quotes (Straight Up Solar and Day and Night Solar) There is a 25 year panel warranty. The board members will go ^{online} to ^{to} read more about these companies online.

The library will not be able to submit an application this year since the deadline for application has passed. But will hopefully actively pursue next year. The first priority is to get roof replaced/repaired before. Rich will look into Insurance company paying for roof damage. Rusty's email address is portellr@gmail.com and would be willing to answer any questions and will help us in the future.

Minutes from August 6' 2019 were read

Motion made by Rich to accept minutes, second by Rick. Minutes were accepted as read. Motion Passed

Financial report for the month was presented by Carol. Discussion followed.

Rick motioned to approve bills and Sheryl seconded. Motion Passed

Librarian's Report

Ken Grastle and Kimberley Kuni signed the Illinois Charitable Organization Annual Reports that are due to Lisa Madigan's office. The Trust and Endowment Reports were prepared by the auditor. Carol will send these off ASAP along with the \$15.00 fees for each.

Carol had copies of the budget, annual state library reports and interlibrary loans reports for each board member.

There has been no news as yet from the Village of Dupo regarding TIF monies. The library has several new leaks in the roof with so much rain.

Carol contacted the county Clerk's office and Margot (the person with board members info.) is out of town. She will report on findings next month.

Carol contacted Mitch Essert, Insurance agent about the \$300,000.00 Bond that the library carries yearly. Per board's recommendation from prior month, the bond was lowered to \$100,000.00 and the premium has been lowered. A reimbursement will follow from State Farm.

Library School started with six children enrolled.

Motion was made by Sheryl to accept report and Rich seconded. Motion passed

There was no new business to discuss

Sheryl made a motion to adjourn and Rich Seconded

Trust Meeting

The Daugherty Trust meeting was called to order at 8:45

Discussion was made to get Alice's name off of accounts. Carol gave Kim a letter from the library that states the intentions of getting Alice's and Rick's names off of Endowment and Trust accounts and adding Kim and Rick Aguirre. These changes were passed at prior meeting. Alice is no longer on library board and Rick Lindhorst is deceased.

Motion to adjourn meeting by Rick and seconded by Sheryl. Meeting adjourned at 9:10