

DAUGHERTY PUBLIC LIBRARY BOARD MINUTES

November 4, 2020 7:00 pm

Daugherty Public Library

Board members present: Miller, Aguirre, Frierdich, Kolbe – Kuni arrived at 7:45 pm

Board members absent: Grasle, Bright

Librarian present: Carol Brockmeyer

Community member present: Anita Dell

The November 4th Library Board meeting was called to order by vice president Miller, in the absence of president Kuni, at 7:05 pm.

Board minutes: March 3, 2020: Because of adjustments made to scheduled meetings due to Covid 19, the March 3, 2020 board minutes were read. A motion was made by Aguirre, second by Frierdich, to accept minutes as read. Motion passed. March board minutes will be filed for audit. All 2020 library board minutes have been read and approved so files are up to date for audit and record keeping.

Board minutes: The October 6th meeting minutes were read. Correction was made to the spelling of Jerre Kunkle's name. No other additions or corrections were made. Motion made by Frierdich, second by Miller to accept minutes as read. Motion passed, minutes will be filed for audit.

Bills: Carol presented bills for the month of October. Discussion was held about donations received by community members for the roof – air conditioner fund. Because of the community's generosity, the money received from donations will cover repair cost for the roof. Further donations will be applied to the cost of air conditioning units. A \$7500 TIF check is promised and will be received shortly from the village of Dupo. Thank you notes have been sent to all donors as well as to volunteers who hosted a Sunday Bar B Q fund raiser. With no further discussion a motion was made by Frierdich, second by Aguirre to accept the bills as read. Motion passed.

Librarian's report: Carol received a letter of resignation from board member Rich Bright. Rich has moved out of district making him ineligible to serve on the board or serve as a trustee. A motion was made by Aguirre, second by Frierdich to accept Rich's resignation. A motion was made by Frierdich, second by Kolbe to nominate Anita Dell to fill Rich's position until the expiration of his term in April of 2021. Motion passed. Anita was then sworn into office by Judge Aguirre at 7:35 pm.

At this time several community members have expressed interest in running for election as board members in April. Petitions for such have been give to candidates by Carol.

Carol presented a proposed wage increase for all library employees. Motion was made by Aguirre, second by Kolbe to accept Carol's proposal. Motion passed. Wage increases will go into effect in December of 2020.

New business: Kolbe asked the board for clarification of investment status of CD's, Endowment, Trust, and checking account funds. Kolbe stated that trust fund assets need to be in monthly trust meeting minutes. Carol will present this information at the December board meeting. A suggestion was made that the board receive quarterly reports for accounts listed above. A suggestion was made regarding the assignment of a treasurer for the board. No action taken on either suggestion.

~~Carol expressed concern about a lien against the library because of a prevailing wage issue regarding the Beal roofing company.~~ Because this is a legal issue that should be handled by attorney Mark Peebles, a motion was made by Miller, second by Frierdich, to have Carol delay making the last roofing repair payment until attorney Peebles resolves the conflict. Motion passed.

A suggestion was made that all future contracts be reviewed by attorney Peebles before their submission.

A suggestion was made that attorney Peebles attend a library board meeting each quarter.

Attorney Peebles will be at the December board meeting as the budget will be presented at that time.

Suggestions will be made about an increased presence by attorney Peebles in library business matters.

Old business: Kolbe indicated she has contacted Leslie Sopp about the Library Friends. Kolbe has suggest to Leslie that the Friends work with the Lion's Club to increase activities in the library for the community and or senior citizens.

With no other business a motion was made by Kuni, second by Frierdich to adjourn the meeting – motion passed. Meeting adjourned at 8:20 pm

Submitted by secretary Marlene Kolbe.

TRUST MEETING – (11-04-2020)

The minutes of the March 4th trust meeting were read and approved. Motion made by Miller, second by Kuni, motion passed to accept March trust meeting minutes as read. Minutes will be filed for audit.

(March minutes not previously read because of April and May shutdown due to Covid 19 – all trustee minutes are now read, approved, and up to date)

The November 4, 2020 Trust meeting was called to order at 8:21 pm by Vice President Monte Miller.

The October 6th trust meeting minutes were read. No additions or corrections. Motion made by Aguirre, second by Miller to accept minutes as read. Motion passed.

There was no old business.

New business is to establish a more detailed financial report at each meeting regarding assets in the trust. Because of the resignation of Rich Bright, a new trustee will be added to the trust account at a later date.

With no other business to discuss a motion was made to adjourn the meeting. Motion made by Kuni, second by Frierdich. Motion passed. Meeting adjourned at 8:25 pm.

Submitted by Marlene Kolbe, Secretary