

## DAUGHERTY PUBLIC LIBRARY BOARD MINUTES

August 4, 2020

Daugherty Public Library – 7:00 PM

**Board members present:** Frierdich, Aguirre, Grasle, Bright, Kolbe

**Board members absent:** Miller, Kuni

**Librarian present:** Carol Brockmeyer

**Community member(s) present:** none

The meeting was called to order at 7:00 pm. In the absence of president Kuni and vice president Miller, Secretary Marlene Kolbe called the meeting to order.

Because of the Covid 19 virus and shutdown, April and May 2020 library board meetings were not held. Therefore, minutes from the March 3, 2020 meeting were read and approved. Motion to approve March3rd board minutes was made by Bright, second by Aguirre, motion passed.

Sheryl Frierdich read the June 2, 2020 library board minutes. Motion was made by Grasle, second by Bright to accept the minutes as read. Motion passed.

No minutes from the July 7<sup>th</sup> board meeting were presented. Notes from that meeting were taken by Monte Miller and will be presented at a future meeting.

**Bills** for the month of August were presented and reviewed. The bills paid to Illinois Heartland Library System were discussed as they were broken down into separate components of service. Also discussed was bond insurance for Rick Aguirre and the Blue Cross – Blue Shield insurance premium. Deposits included memorials gifts for deceased community members, a gift from the Lion's Club, and reimbursement for registration of a workshop which was canceled due to Covid 19.

Motion made to accept the bills as presented by Aguirre, second by Frierdich. Motion passed.

**Librarian's report** was given by Carol Brockmeyer. Tax monies were received which offset a month of increased expenditures.

The Illinois Public Library Annual Report is near completion and will be audited by Frierdich and Kolbe who will sign off the report is correct.

Discussion was held about the John Beal and Jim Taylor bids for a new library roof. John Beal bid is \$52,325.31; Jim Taylor bid had two proposals, with bids of \$63,360.00 and \$64,883.00. Rick Aguirre is going to research why there is a substantial difference between the Taylor and Beal bids. The board determined that if the work done by both companies, the board will agree to the lowest bid. Motion made to do by Grasle, second by Frierdich, motion passed.

Frierdich asked about the status of the 501c3 designation which is to be researched by Mark Peebles. We await Attorney Peeble's reply. Frierdich has composed a letter to be sent out to over seventy corporate organizations requesting financial assistance for roof repair.

Motion made by Aguirre, second by Bright to accept the librarian's report. Motion passed.

**Old business:** none

**New business:** Sub committees have been suggested that will create a three to five year strategic plan essential to the applications for various grants. Because of the move of Rich Bright, another board member will need to be named to the grant writing/finance/fund raising committee. Other board members selected their committee assignment at the March 3, 2020 board meeting. It was suggested that Carol Brockmeyer call the Waterloo bank, speak to Blake Johnson, to see if any Covid 19 assistance money is available for the library. Carol will look into it.

With no other discussion regarding library business Aguirre made a motion to adjourn the meeting. Motion had a second made by Grasle, motion passed. Meeting adjourned at 8:00 pm.

Submitted by Marlene Kolbe, Board Secretary

### **TRUST MEETING: (08-04-2020)**

**The trust meeting was called to order at 8:02 pm.** In absence of president Kuni and vice president Miller, Secretary Kolbe called the meeting to order.

**Minutes** from the March 3, 2020 trust meeting were read. Motion made by Aguirre, second by Bright to accept March trust minutes as read, motion passed. Because of Covid 19, no trust meetings were held in April and May of 2020. Friedrich read the minutes from the June 2, 2020 trust meeting which were approved as read – (motion by Bright, second by Aguirre, motion passed). Monte Miller will present the July 7, 2020 trust meeting minutes at a future time.

Rick Aguirre asked if the Daugherty Public Library had a legal name for a foundation. Short discussion was held with Carol stating that only the Library Friends had a 501c3 designation and that no foundation for the library exists.

No **old or new business** presented.

Motion made by Grasle, second by Bright to adjourn. Motion passed. Meeting adjourned at 8:06.

Submitted by Marlene Kolbe, Secretary