

## DAUGHERTY PUBLIC LIBRARY BOARD MINUTES

Wednesday, April 7, 2021 7:00 pm

Daugherty Public Library

**Members present:** Dell, Miller, Kuni, Cleveland, Aguirre, Kolbe

**Members absent:** none

**Librarian present:** Carol Brockmeyer

**Community member present:** Curt, CPA from Fick - Eggemeyer Accounting

The meeting was called to order at 7:00 pm by president Kim Kuni.

Results from the April 6<sup>th</sup> election were announced. Anita Dell, Linda Branson, Kim Kuni, ID Cleveland won election to the Daugherty Public Library board. They will be sworn in by Judge Aguirre at the May board meeting. One board position remains to be filled.

Curt from Fick – Eggemeyer was introduced and discussion took place regarding the financial investments of the library. Curt stated the endowment is a 501c3 entity and that any donations made to the library are tax deductible. It was encouraged that a letter be written on a library letterhead stating such, along with the FEIN number, be available for disbursement when donations are given to the library. Monetary donations made to the library can be placed in either the endowment or trust fund per donors stipulation. No goods or services are to be provided by the library are to be exchanged for the donations. It is understood that no salaries are to be paid from the trust fund as per the Daugherty Trust agreement. The endowment is able to fund various projects. No motions were made on items discussed. Further discussion will occur about reallocation of endowment and trust funds before the CDs become due in October.

Discussion finished at 7:30 with Curt removing himself from the board meeting.

The Daugherty Library board minutes from March 2<sup>nd</sup> were read. Motion to approve made by Dell, second by Aguirre. Motion passed. Minutes will be filed for audit.

Bills were presented, followed by discussion. Motion made by Miller, second by Aguirre to accept bills as read. Motion passed. Bills will be filed for audit.

Aguirre made a motion, second by Dell to ratify the bills presented and paid at the March board meeting. Motion passed. Bills will be filed for audit.

The Librarians report was presented. Discussion was held about the summer reading program, restoration of library hours back to an 8:00 pm closing time, the extensive use of the copier by non Dupo residents due to other libraries remaining closed. Due to Covid, the Dupo library awaits guidance from the state of Illinois regarding programs that have been done in past years.

**New Business:** Kolbe asked if the present financial status of the library would support the installation of three new heating and air conditioning units. A motion was made by Aguirre, second by Kolbe to have Mark Peebles place an ad for invitation for bids for 3 AC/heating units with a June 1<sup>st</sup> deadline for bids. Motion passed. Carol will convey this information to Attorney Peebles.

Monte Miller presented multiple sheets of information about a fire proof safe for the library. Board member examined each piece of information. Motion was made by Dell, second by Cleveland to allow no more than \$600.00 to be spent on a fire proof, 24 gun safe listed at \$499.0 at Rural King in Waterloo. Motion passed. Pick up and delivery may be done by village or township officials. The safe will be placed in a closet in Carol's office. Anita Dell will go through library documents, archive them, and inventory papers pertinent to the library. Carol will consult the state to see what items can be purged. Storage of items will then be in the fire proof safe.

Anita Dell suggested that the flag pole in front of the library may be straightened with the assistance of the village or the fire department. The VFW may also assist with this project in some way.

There was **no old business**.

A motion was made by Miller, second by Dell to adjourn the meeting. Motion passed. Meeting adjourned at 8:10 pm.

Submitted by Marlene Kolbe, Secretary

**DAUGHERTY LIBRARY TRUST MEETING**  
**April 7, 2021**

The Daugherty Library Trust meeting was called to order at 8:12 pm by president Kim Kuni.

The March 2<sup>nd</sup> minutes were read. Motion to accept the minutes as read made by Dell, second by Miller, motion passed. Minutes will be filed for audit.

There was **no old business** to discuss.

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A motion was made by ID Cleveland, second by Dell to adjourn the meeting. Motion passed. Meeting adjourned at 8:15 pm.

Submitted by Marlene Kolbe, Secretary