

DAUGHERTY PUBLIC LIBRARY BOARD MINUTES
Daugherty Public Library - June 1, 2021 7:00 pm

Board Members present: Kuni, Dell, Aguirre, Cleveland, Branson, Kolbe

Board members absent: none

Librarian present: Carol Brockmeyer

Community attendee(s): Leslie Sopp, Karen LaCroix

The June 1, 2021 Daugherty Public Library Board meeting was called to order at 7:05 pm by President Kuni.

The minutes of the May 4, 2021 board meeting were read. No additions or corrections. Motion made by Dell, second by Aguirre to accept the minutes as read. Motion passed. Minutes will be filed for audit.

Bills were presented for review and discussion. Notice was made that a surety bond was paid for a two year time frame for Anita Dell at the cost of \$906.00. Motion made by Cleveland, second by Dell to accept the bills as presented. Motion passed. Bills will be filed for audit.

Community Address: Leslie Sopp, community member, expressed her concern over the Swim Team trophy case, its contents, and anticipated removal from the library. Notes from 1986 library board minutes were presented by President Kuni. The agreement reached between the library and Hilltoppers at that time included a removal clause., indicating the library could remove case and contents when deemed necessary. Ms. Sopp's concerns will be taken under advisement.

Librarian's Report: Mark Peebles will be contacted to levy a special tax that will increase the present amount of \$3750.00 to \$4500.00 in order to better cover the cost of the annual audit. Motion made by Dell, second by Cleveland to contact Mark. Motion passed.

Motion made by Dell, second by Cleveland to rehire Fick, Eggemeyer to do the annual audit for the library. Motion passed.

Trustee Branson will inquire about Ameren rebates due to increased energy efficiency of new heating and AC units.

Beloman has been informed of the acceptance of their bid for heating and AC units. They responded to specific requests made by library board:

- they provided a certificate of insurance
- they provided a prevailing wage statement
- a starting date of installation will be from 6 – 8 weeks (approximately late July to early August)
- Beloman had no knowledge of Ameren rebates due to increased energy efficiency

When available, the projector and Promethean board will be installed in the conference room by high school workers when both become available.

Motion made by Dell, second by Aguirre to allow Carol to pursue the hiring of a part time person, at \$11.00 per hour, 16 hours per week. Motion passed.

Motion made by Kolbe, second by Aguirre to add Dell to Building and Grounds committee, and add Kuni and Cleveland to Community Outreach committee and Branson to Finance committee. Motion passed.

Discussion was held about cleaning company – Cleveland will inquire with city hall and township about the companies used by them and report at the July meeting. Cleveland will also inquire about persons who might do the power washing of the building and concrete, trimming of bushes, etc – will report back in July.

With no other discussion Dell made a motion to accept the librarians report, Aguirre second, motion passed.

New Business:

Karen LaCroix was appointed by acclamation to fill the remaining board opening. At 8:20 pm Karen was sworn in by Judge Aguirre as a member of the library board.

Discussion was held about board members and their terms with the following consensus:

- in 2023, Aguirre, Dell and Kolbe's terms will expire
- in 2025, Cleveland, Branson, LaCroix, Kuni's terms will expire

Clarification was made on existing committees:

- **Building and Grounds:** Cleveland, Aguirre, Dell
- **Finance:** Dell, Kuni, Branson
- **Community Outreach:** Kolbe, Kuni, Cleveland

Karen LaCroix will be assigned to a committees as needed.

A letter was read that will be sent to Hilltopper's regarding the removal of the Swim Club trophies and trophy case. Letter was approved as read contingent upon corrections made to dates for July board meeting and July time limit for trophy/case removal. Motion by Cleveland, second by Branson, motion passed to have corrected letter sent, signed by Kuni, as soon as possible.

Minutes from the special board meeting of May 26,2021 were read. Motion made by Dell, second by Cleveland to accept minutes as read. Motion passed. Special board minutes will be filed for audit.

No other new business.

Old Business: none

Adjournment: With no further business a motion was made by Branson, second by LaCroix, to adjourn the meeting. Motion passed. Meeting adjourned at 8:30 pm.

Submitted by Marlene Kolbe, Secretary

DAUGHERTY PUBLIC LIBRARY TRUST MEETING June 1, 2021

The June 1, 2021 Trust meeting was called to order at 8:33 pm by President Kuni.

The minutes from the May 4, 2021 Trust meeting were read. Motion made by Cleveland, second by Dell to accept the verbal reading of the minutes. Motion passed. Minutes will be filed for audit.

New Business: none

Old Business: none

With no further discussion needed a motion was made by Cleveland, second by Branson to adjourn the meeting. Motion passed. Meeting adjourned at 8:35 pm.

Submitted by Marlene Kolbe, Secretary