

DAUGHERTY PUBLIC LIBRARY BOARD MINUTES
Daugherty Public Library - May 3, 2022 - 7:00 pm

Board Members Present: Branson, LaCroix, Kuni, Kolbe

Board Members Absent: Aguirre, Cleveland, Jarvis

Librarian Present: Carol Brockmeyer

Community Attendees: none

The May 3, 2022 Daugherty Public Library Board Meeting was called to order at 7:07 pm by president Kim Kuni.

The minutes of the April 5, 2022 were read. Corrections made to minutes indicating the library flagpole was not damaged in a windstorm but rather became misaligned due to a tree falling on it. After correction was made LaCroix made a motion to accept the minutes as corrected, second by Branson, motion passed. Minutes will be filed for audit.

Bills were presented for review and discussion. A bill for the repair of the laminator was brought to the attention of the board. This is a well used laminator that has required very little service over the years. Branson made a motion to accept the bills as presented, second by LaCroix, motion passed. Bills will be filed for audit.

Expenditures were presented, reviewed, and discussed. A motion was made by LaCroix, second by Branson to ratify the expenditures. Motion passed. Expenditures will be filed for audit.

Librarian's Report: AED training has been accomplished. A suggestion was made for a session of First Aid training be scheduled for all employees. Discussion was held regarding the inspection and age of the library fire extinguishers as well as employee training for their emergency use. Marlene will check into this and get back to Carol with the name of an agency that may be able to assist. "Play Aways" were discussed as a possible resource addition to the library via donation from the Lion's service club. Also presented was the viability of a "Story Walk" that would be placed in the Village of Dupo Community Park. Kolbe asked that this be discussed during her Community Outreach report.

Committee Reports:

Building and Grounds: Cleveland – no report due to ID's absence.

Jim Jarvis gave Carol an application for the Dupo Facade Improvement Grant. The grant parameters were discussed. The Grant application will be given to building and grounds chairperson ID Cleveland for him to pursue.

Finance: Branson – all discussion regarding investment of funds will be moved to the Trust Meeting immediately following the board meeting.

Community Outreach: Kolbe – suggestion has been made that the library select one evening a week to be open until 8pm, starting after Labor Day.

Questions were raised regarding the need for a new computer and computer upgrades. Carol sent this question to her resource. A new computer will cost \$500 - \$1000. No upgrade needed until October of 2025 with the library using Windows 10 until that time.

Kolbe indicated a need for a five year plan using Anna from the Illinois Library Association as a resource, and then working with committees to form their five year plans complementing the master plan. Carol presented a rough draft of a five year plan that she has been working on using Illinois Library Ass'n guidelines. Branson and Kuni indicated they have been working on a five year financial plan. Kolbe will work with the Library Friends to create a five year Community Outreach plan.

Kolbe presented an idea that would involve community support of a Story Walk in the Township Park.

New Business: none