

Daugherty Public Library District
Board Meeting Minutes – Daugherty Public Library
September 6, 2022 7:00 pm

Board Members present: Cleveland, LaCroix, Kuni, Kolbe

Board member (s) absent: Aguirre, Branson, Jarvis

Librarian present: Carol Brockmeyer (attending the village board meeting, arrived at 7:58 pm)

Community attendee(s): none

The meeting was called to order at 7:00 pm by president Kim Kuni.

Minutes from the August 2, 2022 Daugherty Public Library District board meeting were read. The minutes were corrected to include the non-discrimination policy adopted at the meeting. An addendum, including the non-discrimination statement, will be made to the August 2, 2022 minutes.

A motion was made by LaCroix, second by Cleveland, to accept the minutes as read, contingent upon correction. Motion passed. Minutes will be corrected and filed for audit.

A special meeting of the Daugherty Public Library District was held August 23, 7:00 pm to discuss the investment of library funds. Minutes from the meeting were read by secretary pro temp, ID Cleveland. Motion made by Kolbe, second by LaCroix, to accept the minutes as read. Motion passed. Minutes will be filed for audit and notated as such in the minutes of the September trust meeting.

Bills for the past month were submitted for review and discussion. A motion made by Cleveland, second by LaCroix, to accept the bills as read. Motion passed. Bills will be filed for audit.

Expenditures were presented for discussion and review. A question was raised about a public relations expenditure. This question was tabled for further discussion upon the arrival of librarian Carol.

Committee Reports:

Building and Grounds – Cleveland – Randy Hamilton has been contacted about straightening the flag pole which was damaged in a storm. Mr. Hamilton suggested waiting until the end of October for the correction of the pole. There was no board opposition to Mr. Hamilton's suggestion.

Finance – Branson – no report due to absence

Community Outreach – Kolbe - Library Friends will be meeting this week, September 8th. Friends president Leslie Sopp has scheduled the annual Santa Breakfast for Saturday, December 3rd. Kolbe also stated the need for guidance from the Illinois Heartland Library System regarding the role of the Friends group as well as IHLS giving suggestions for a five year strategic plan. Kolbe also spoke of a T-Mobile Hometown Grant featured on the IHLS website. This grant is specifically designed to fund the development of community spaces and may provide an opportunity for the library to expand its services to the community. Kolbe will also ask the Friends if they would fund the replacement of one computer that cannot be repaired.

Carol Brockmeyer arrived at 7:58 pm

New Business:

Carol gave a short report regarding her attendance at the Village of Dupou Board meeting, being held the same evening as library board meeting. Her attendance centered around the discussion and implementation of a Story Walk in the Village park, a project promoted by the Dupou Public library board.

Following her report, the board reviewed documents already presented, specifically bills, expenditures, and librarian's report.

Carol was asked to speak with Mitch Essert and/or research the dollar value of the library and its contents – this information may present a possible means to lower the insurance premium which had a substantial monetary increase in premiums for the oncoming year.

Carol clarified all questions board members had regarding bills and expenditures. After Carol's presentation, a motion was made by LaCroix, second by Cleveland, to **ratify the expenditures** presented for August, 2022. Motion passed. Expenditures will be filed for audit.

Carol presented information about three educational programs to be held in the library by library personnel. Hannah is doing a knitting class, Larissa is doing an American Sign Language class, and a painting class will be held. A small fee will be charged for the painting class, the others are free. All classes are being promoted via fliers and the library web site. There is a suggestion box asking the public for input regarding future classes.

Old Business: none

With no further business a motion was made by Cleveland, second by LaCroix, to adjourn the meeting. Motion passed. Meeting adjourned at 8:27 pm.

Submitted by Marlene Kolbe, Secretary

Daugherty Memorial Trust Meeting September 6, 2022 - Daugherty Public Library

The September 6, 2022 Daugherty Memorial Trust Meeting was called to order at 8:28pm by president Kim Kumi.

The minutes from the August 2, 2022 Daugherty Memorial Trust Meeting were read. There were no additions or corrections. Motion made by LaCroix, second by Cleveland to accept the minutes as read. Motion passed. Minutes will be filed for audit.

The special board meeting, scheduled for August 16th regarding the investment of library trust and endowment funds, was rescheduled for August 23rd. The meeting was held at the Daugherty Public Library. The CPA from Fink Eggenmeyer did not attend the meeting due to illness. Attorney Mark Peebles and most board members were in attendance. Minutes from the meeting were read during the library board meeting:held earlier in the evening, and were approved as read. The minutes will be filed for audit designating how trust and endowment monies are to be invested. All money has been invested at this time.

New Business: None

Old Business: None

Adjournment: With no further business a motion was made by Cleveland, second by LaCroix, to adjourn the meeting. Motion passed. The meeting adjourned at 8:35 pm.

Submitted by Marlene Kolbe, Secretary