

Daugherty Public Library District
Board Meeting Minutes – Daugherty Public Library
December 6, 2022 7:00 pm

Board members present: Cleveland, Branson, LaCroix, Aguirre, Kuni, Kolbe

Board member(s) absent: Jarvis

Librarian present: Carol Brockmeyer

Community attendee(s): Attorney Mark Peebles

The December 6, 2022 Daugherty Public Library District board meeting was called to order at 7:00 pm by board president Kim Kuni.

The November 1, 2022 board minutes were read by secretary Kolbe. There were no additions or corrections. Motion made by LaCroix, second by Aguirre to accept the minutes as read. Motion passed. Minutes will be filed for audit.

Community Attendee: President Kuni called on attorney Mark Peebles for his report. Attorney Peebles asked that the Daugherty library board accept the Budget and Appropriations Ordinance as presented. Motion made by Cleveland, second by Aguirre to accept the ordinance. Motion passed. Attorney Peebles will present the levy and file accordingly. The levy was increased by 5%, avoiding a truth in taxation procedure, and an increase in the budget for the cost of the audit was included.

The Combined Annual Budget and Appropriation Ordinance of Daugherty Public Library District for fiscal year commencing July 1, 2022, Ordinance 22-01, was appropriately signed by Kuni, Cleveland, and Kolbe. Document to be filed by Peebles with a copy retained for library records.

The Levy of Assessment of Taxes for fiscal year beginning July 1, 2022 for Daugherty Public Library District, St Clair County, Illinois, Ordinance 22-02, was appropriately signed by Kuni, Cleveland and Kolbe. Document to be filed by Peebles with a copy retained for library records.

Bills were presented for review and discussion. It was stated the library could use four new computers as some are not in working order. Following further discussion, bills were ratified with a motion made by Cleveland, second by Aguirre, motion passed. Bills will be filed for audit.

Expenditures were presented, reviewed and discussed. Expenditures were accepted as presented with a motion made by LaCroix, second by Branson, motion passed. Expenditures will be filed for audit.

Librarian's report: Carol reported on the Story Walk. The kiosks will be placed 24 feet apart in the Sugarloaf Township park. The Township will provide the concrete, will do the foundation work, with the Story Walk components currently in the township storage area. Construction of the project will take place in the spring of 2023.

The Per Capita Grant has been applied for and will generate about \$8-9000.00.

The certificate for permission to shred outdated records will arrive shortly and shredding will create much needed storage area.

Discussion was held about unattended persons who remain in the library at the time of closing. Carol will check on the library board policy and stated that instructions have been given to workers that police need to be called when such occurs, and that it is unwise for library workers to offer anyone a ride home or to any other location.

A plumber is needed as there is a leak in a library sink. Carol will take care of this.

Notion made by Cleveland, second by LaCroix to accept the librarian's report as presented. Motion passed.

Committee Reports:

Building and Grounds: Cleveland – Cleveland complimented the improved appearance of the library grounds. Discussion was held about the possibility of adding more lighting to the front of the library building and grounds. Aguirre brought up the irregular surfaces of the street and the library parking area causing potential damage to cars. Aguirre also complained about the visibility impairment when leaving library grounds. Street traffic is difficult to see when library patrons leave the library grounds. This needs to be taken up with the city.

Finance: Branson – ID needs to accompany Kuni to the bank regarding financial business of the library.

Community Outreach: - Kolbe – the Santa breakfast sponsored by library Friends was held December 3rd, attended by 27 students, and was a success.

Kolbe has researched grant opportunities. It would be beneficial when applying for grants to have not only the history of the library, but also demographics of the community as well as a well formulated Strategic Plan that outlines present and future goals of the library. Kolbe will continue to research grant opportunities.

New Business: none

Old Business: none

With no further business a motion was made by Aguirre, second by LaCroix to adjourn the meeting, Motion passed. Meeting adjourned at 8:27 pm.

Submitted by Marlene Kolbe, Secretary

Daugherty Memorial Trust Meeting Minutes December 6, 2022 Daugherty Public Library

The Daugherty Memorial Trust Meeting was called to order at 8:27 pm by president Kim Kuni.

Minutes form the November 1, 2022 trust meeting were read. There were no additions or corrections. Motion made by Cleveland, second by LaCroix to accept the minutes as read. Motion passed. Minutes will be filed for audit.

New Business: none

Old Business: none

With no further business a notion was made by Aguirre, second by LaCroix to adjourn the meeting. Motion passed. The meeting adjourned at 8:30 pm.

Submitted by Marlene Kolbe, Secretary