

DAUGHERTY PUBLIC LIBRARY BOARD MEETING
February 7, 2023
Daugherty Public Library – 7:00 pm

Board members present: LaCroix, Cleveland, Kuni, Kolbe

Board members absent: Jarvis, Aguirre, Branson

Librarian present: Carol Brockmeyer

Community member(s) present: none

The meeting was called to order at 7:03 pm by board president, Kim Kuni.

Minutes from the January 4, 2023 meeting were read by acting secretary, ID Cleveland. There were no addition or corrections. Motion made by Kolbe, second by LaCroix to accept the minutes as presented. Motion passed. Minutes will be filed for audit.

Discussion occurred about the minutes of the executive session held January 4, 2023. Legal guidance will be sought from attorney Peebles regarding the appropriate procedure to use when recording executive sessions as well as the manner in which executive session minutes are presented to the public. Carol was asked to place attorney Peebles on the March agenda for clarification on this matter.

Bills from the previous month were presented by Carol Brockmeyer. Review and discussion followed. Discussion occurred about the sharp increase in Ameren energy charges over the past six months. Bills were accepted as read with a motion made by Cleveland, second by LaCroix. Motion passed. Bills will be filed for audit.

Expenditures for the month were presented and discussed. A motion was made by Cleveland, second by Kuni, to ratify the bills paid. Motion passed. Expenditures will be filed for audit.

Librarian's report was presented by Carol Brockmeyer. The Story Walk is finished and ready for patron use. Dennis Foutch has been instrumental in the installation and completion of the walk in the Sugarloaf Township Park. A thank you has been written to Dennis in appreciation of his time and efforts.

Carol mentioned the need for a new water fountain replacing the one that has been repaired many times. She suggested the installation of one that is handicapped accessible as well as one allowing the filling of water bottles.

Four new computers await installation replacing one that is no longer functional. One other computer has been repaired. The library will have thirteen computers for patron use.

Library programs such as painting, book page folding, nutrition for children are well received by the public. A Lego club has been proposed, a macrame class as well as a class for leather tooling will take place during February.

Motion made by Cleveland, second by LaCroix to accept the librarian's report as presented. Motion passed.

New Business: none

Committee Reports:

Finance – Branson – absent

Building and Grounds – Cleveland – ID had previously discussed the water fountain issue with Carol. A brochure was presented for information and board review, along with the cost of the fountain. No installation costs were presented. More discussion about the fountain will occur at the March board meeting.

Community Outreach – Kolbe – Kolbe stressed the importance of a five year strategic plan that would serve as the impetus for fund raising and/or pursuit of grants. At this time it seems the Library Friends are not committed to a fundraising idea but are willing to assist if the board pursues a fundraiser.

Old Business: none

With no further business a motion was made by LaCroix, second by Cleveland to adjourn the meeting. Motion passed. **Meeting adjourned at 8:04 pm.**

Submitted by Marlene Kolbe – Secretary

**DAUGHERTY MEMORIAL TRUST MEETING
February 7, 2023 - Daugherty Public Library**

Minutes from the January 4, 2023 Daugherty Memorial Trust meeting were read by acting secretary ID Cleveland. There were no additions or corrections. Motion made by Kolbe, second by Kuni to accept the minutes as read. Motion passed. Minutes will be filed for audit.

New Business: Discussion occurred about the placement of ID Cleveland and Linda Branson on library accounts. Discussion was held about the bonding of trustees who are named on accounts. Further discussion on these matters will be held at the March 2023 trust meeting. No board action was taken on the discussion.

A question was asked about how to properly record the interest earned when a CD matures – does this information need to be recorded in the Trust meeting minutes? No board action was taken on this discussion. Attorney Peebles will be consulted on this.

A question was asked if any previous written record exists regarding the repayment of money removed from accounts some time ago when the library experienced a need for financial security. Carol will research this in previous board minutes that are filed and report back at the March meeting.

Old Business: none

With no further business a motion was made by LaCroix, second by Cleveland, to adjourn the meeting. Motion passed. **Meeting adjourned at 8:24 pm.**

Submitted by Marlene Kolbe - Secretary