

**Daugherty Publis Library District**  
**Board Meeting Minutes - Daugherty Public Library**  
**November 1, 2022 7:00 pm**

**Board members present:** Cleveland, LaCroix, Aguirre, Branson, Kolbe

**Board members absent:** Kuni, Jarvis

**Librarian present:** Carol Brockmeyer

**Community attendee(s):** none

**The November 1, 2022 Daugherty Public Library District board meeting** was called to order at 7:02 pm by Vice President Rick Aguirre in the absence of president Kim Kuni.

**The October 4, 2022 board minutes were read.** The following changes were made. The librarian's report was correct to state that an Illinois State archivist looked at library records and will determine which records can be destroyed and shredded. Corrections were made to the finance committee report to state how endowment funds and trust funds were to be invested in CD's stating the length of time for investment and the amount of interest to be earned. Upon the corrections notated, a motion was made by Cleveland, second by Aguirre to accept the minutes as corrected. Motion passed. Minutes will be filed for audit.

**Bills** were presented for review and discussion. After discussion bills were ratified for payment with a motion made by Cleveland, second by LaCroix. Motion passed. Expenditures will be filed for audit.

**Expenditures** were presented, reviewed, and discussed. Expenditures were accepted as presented with a motion made by LaCroix, second by Branson. Motion passed. Expenditures will be filed for audit.

**Librarian's Report:** Updated information was given about the Story Walk. Materials have arrived and are currently in storage with the Sugarloaf Township garage. Dennis Foutch will dig part of the foundation and discussion was held about the possible donation of concrete which would anchor the story kiosks.

Carl asked board members if they reviewed the Standards for Illinois Public Libraries. Kolbe asked a few questions about suggested standards for points of clarification. Carol's answers affirmed that Daugherty Public Library was in compliance with the standards recommended.

The curbside appearance of the library has improved. Shrubs and rose bushes are trimmed, the brick has been power washed and black mold removed. A bill for the work has yet to be submitted.

The Illinois State archivist has visited the library and will determine the material(s) that can be destroyed and shredded. Carol stated that records go back to 1984, are in storage, and take up needed storage space.

The audit from Fink-Eggmeyer was presented by Carol and reviewed by the board. Recommendations made by the auditors were minimal and the audit was accepted with a motion made by LaCroix, with a second by Branson, motion passed.

A motion was made to accept the librarians report as presented. Motion made by LaCroix, second by Cleveland. Motion passed to accept the report as presented.

**Committee Reports:**

**Building and Grounds:** Cleveland is pursuing ideas for concrete work and will contact Randy Hamilton about the alignment of the flag pole.

**Finance:** Branson reported there in nothing new to report as investments have been made into CD's.

**Community Outreach:** The Friends of the Library Santa Claus breakfast will be held at the library December. Story time, a visit with Santa, and a drawing for a prize will be held. Kolbe will ask the Friends about their Story Walk donation and the possible purchase of working computers to replace those that are nit working at this time.

**Old Business:** The Strategic Plan remains unfinished – the history of the library is complete

**New Business:** none

With no further business motion was made by LaCroix, with a second by Cleveland to adjourn the meeting. Motion passed. Meeting adjourned at 7:58 pm.

Submitted by Marlene Kolbe, Secretary

**Daugherty Memorial Trust Meeting  
November 1, 2022 Daugherty Public Library**

**The November 1, 2022 Daugherty Memorial Trust Meeting** was called to order at 7:59 pm by vice president Rick Aguirre in the absence of president Kim Kuni.

**The minutes from the October 4, 20220 were read.** Corrections were made to clarify the investment of trust fund money into a 12 month CD at 4.0% interest, maturing September 23, 2023. Upon correction, a motion was made by Cleveland, second by Branson to accept the minutes read with corrections made.

**Old Business:** none

**New Business:** none

With no further business a motion was made by LaCroix, second by Cleveland, to adjourn the meeting Motion passed. Meeting adjourned at 7:59 pm.

Submitted by Marlene Kolbe, Secretary