

# DAUGHERTY PUBLIC LIBRARY BOARD MINUTES

December 5, 2023

Daugherty Public Library -- 7:00 pm

**Board members present:** Martin, Aguirre, Branson, Kolbe

**Board members absent:** Cleveland, Kuni, Lacroix

**Librarian present:** Carol Brockmeyer

**Community members in attendance:** Attorney Mark Peebles

Fick, Eggmeyer auditor was invited but did not attend

In the absence of president Kim Kuni, the meeting was **called to order** at 7:11 by vice president Rick Aguirre.

**The minutes from the November 14 board meeting** were read with correction made to state the December 2nd children's activity sponsored by library friends is called "A visit with Santa."

Motion made by Martin, second by Branson to approve minutes as corrected. Motion passed. Minutes will be filed for audit. The Minutes from the October 3 board meeting are outstanding and need to be presented and approved at the January board meeting. (ID Cleveland)

**At 7:21 pm the meeting was turned over to attorney Mark Peebles.** Attorney Peebles presented the 2023 -2024 budget. The tax levy was increased to comply with the Truth in Taxation limit of under 5%. Ordinance number 23 (Combined Annual Budget and Appropriations of Daugherty Public Library District for Fiscal Year commencing July 1, 2023) was approved with a motion by Branson, second by Martin, motion passed. Ordinance was signed and dated by board secretary and board vice president in lieu of absence of board president.

Ordinance number 23 (For the Levy and Assessment of Taxes for Fiscal Year beginning July 1, 2023 by Daugherty Public Library District St. Clair County, Illinois) was approved with a motion made by Branson, second by Martin, motion passed. Ordinance was signed and dated by board secretary and board vice president in lieu of absence of board president. Attorney Peebles will file both ordinances at the St Clair County Courthouse in a timely fashion. Attorney Peebles left the board meeting at 7:45 pm.

In spite of a second request to attend the Daugherty Public Library board meeting, no auditor from Fick Eggmeyer attended the December board meeting. Board member Aguirre will present a preview of the audit at the January board meeting.

**Bills** for the month of December were presented and discussed. Motion made by Branson, second by Martin to accept the bills as presented. Motion passed. Bills will be filed for audit.

**Expenditures** were ratified with a motion made by Branson, second by Martin. Motion passed. Bills and expenditures will be filed for audit.

**The librarian's report** was presented.

A monetary donation has been received for honey.

Carol attended the legislative breakfast November 28<sup>th</sup>.

Pursuant to 75 ILCS 10/Illinois Library System Act 23 Ill Adm Code the Daugherty Public Library will include the following policy.

*“The Daugherty Public Library District shall protect the intellectual freedom of the library user, and shall prevent censorship of library materials, ensuring items are not withdrawn from its library collection merely because individuals or groups object to the material.”*

The PerCapita Grant is being worked on and is due at the end of January. Motion made by Martin, second by Branson to accept the librarians report as presented. Motion passed, report will be filed for audit.

#### **COMMITTEE REPORTS:**

**Building and Grounds** – no report due to absence of Cleveland

**Finance** - Branson - Branson will be setting up an account at the Waterloo bank and will consult Brad at Waterloo regarding the new accounts that need to be set up

**Community Outreach** – Kolbe – Kolbe and Brockmeyer will present a five year strategic plan for presentation and board vote at the January and February meeting

**Old Business** – none

**New Business** – none

With no further business a motion was made by Martin, second by Branson to adjourn the meeting .  
**Meeting adjourned** at 8:40 pm.

Submitted by Marlene Kolbe, Secretary

#### **DAUGHERTY MEMORIAL TRUST MEETING**

**The Daugherty Memorial Trust Meeting was called to order** at 8:41 pm by vice president Rick Aguirre due to absence of president Kim Kuni.

**Minutes from the November 14** trust meeting were read. Motion made for approval by Martin, second by Branson. Motion passed. Minutes will be filed for audit. The Trust meeting minutes from the October 3, 2023 minutes will be presented and approved at the January Trust meeting (ID Cleveland)

**Old Business:** none

**New Business:** Kim Kuni is the only person who can move Daugherty CD's. Branson ~~son~~ will remind Kim to do so at Kim's earliest convenience.

With no further business a motion was made by Martin, second by Branson to adjourn the meeting. Motion passed. Meeting adjourned at 8:45 pm.

Submitted by Marlene Kolbe, Secretary