

# DAUGHERTY PUBLIC LIBRARY BOARD MEETING

September 5, 2023

Daugherty Public Library - 7:00 pm

**Board Members present:** LaCroix, Aguirre, Kuni, Kolbe

**Board members absent:** Cleveland, Branson (Branson arrived at 7:17 pm)

one board position remains open

**Librarian present:** Carol Brockmeyer

**Community member present:** Rusty Portell

The September 5, 2023 meeting of the Daugherty Public Library board was called to order at 7:03 pm by president Kim Kuni.

**Minutes of the August 1, 2023 library board meeting were read.** A motion was made by LaCroix, second by Aguirre, to accept the minutes as read with no additions or corrections needed. Motion passed. Board minutes will be filed for audit.

**Bills for the month of August** were presented. General questions about the acquisition of books as well as insurance costs were answered by Carol. It was noticed there is a significant increase in the State Farm insurance premium. State Farm stated this was a result of nationwide increases in all premiums. Motion made by Aguirre, second by LaCroix to ratify the bills as presented. Motion passed. Bills will be filed for audit.

Board member Linda Branson arrived at 7:17 pm.

**President Kuni recognized community member Rusty Portell** and allowed him to address the board. Mr. Portell indicated he would like to volunteer as a board member and would like to fill the vacant position as a board member. Mr. Portell was asked by board members if being a board member would present a conflict or a problem since he has advocated the library expenditure of funds for solar panels for installation at the library. Mr. Portell indicated this would not be a conflict for him even though he has presented information at a previous meeting from Day and Night Solar of Collinsville, Illinois. Mr. Portell was told another community member has been approached and the interests of both parties will be taken under advisement.

Discussion of filling the vacant board position will take place at the October board meeting.

**The librarian's report** was presented by Carol Brockmeyer. A Harrisonville Telephone Company grant has been applied for. The Per Capita Grant money has been received. There was some question about tax money received from the Township office which will be questioned.

Carol stated a Surety Bond is required by the State of Illinois for all library funds. Motion made by Kolbe, second by Aguirre to place Linda Branson's name on the Surety Bond. Motion passed.

Motion made by LaCroix, second by Branson to accept the librarian's report as presented. Motion passed –librarian's report will be filed for audit.

## **Committee Reports:**

**Building and Grounds – Cleveland – absent**

Kolbe mentioned that the front grounds of the library need attention with trimming of bushes.

### **Finance – Branson**

Branson spoke of the discussion held with Regions Bank regarding the classification of our facility. A library is not a part of the ascribed classifications for financial business with Regions and its financial associates and there is a threat they could drop Daugherty Library as clients. The 6 month and 12 month CD's mature on September 23, 2023.

It was recommended by Branson that the board needs to make an immediate decision about Daugherty Library finances.

A motion was made by Branson to move all Daugherty Public Library money to the First National Bank of Waterloo. The checking account currently has \$134,578.51 of which \$61,945.72 will be removed from checking and invested in a 12 month CD. Motion was seconded by Kuni. Motion passed.

Branson made a motion that the two CD's at Regions Bank held by Centerra (both which mature on September 23, 2023) be removed and put into one CD at First National Bank in Waterloo. Motion was seconded by Kuni. Motion passed.

Motion was made by Kolbe to give Linda Branson and Kim Kuni the authority to remove the CD's at Centerra on September 23, 2023, and placed in accounts at First National Bank of Waterloo. Motion seconded by LaCroix. Motion passed.

Branson reminded the board that twenty five percent of the interest earned on Daugherty Trust money can be used by the board according to the dictates of the trust.

### **Community Outreach – Kolbe**

Kolbe presented a sample brochure that describes the activities of Library Friends from an out of state library. This could serve as a prototype for the Daugherty Friends.

Kolbe is currently working on a fund raiser using items donated for library use.

Kolbe suggested that a Five Year Plan be developed using a sample plan that states six goals. It is suggested that at each board meeting the board work on developing two goals.

The first two goals will be included with the agenda for October 2023, goals 3 and 4 at the November meeting, goals 5 and 6 at the December board meeting.

The Five year Plan would then be installed for use beginning with the January 2024 calendar year.

**Old Business:** none

**New Business:** none

**With no further business** a motion was made by Aguirre, second by LaCroix to adjourn the meeting. Motion passed. Meeting adjourned at 8:32 pm.

Submitted by Marlene Kolbe, Secretary