

DAUGHERTY PUBLIC LIBRARY BOARD MEETING

April 2, 2024

Daugherty Public Library – 7:00 pm

Board members present: Cleveland, Martin, Branson, Aguirre, Kuni, Kolbe

Board members absent: LaCroix

Librarian present: Carol Brockmeyer

Community members present: none

The April 2, 2024 Daugherty Public Library Board meeting was called to order at 7:05 by president Kim Kuni.

Minutes for the March 5, 2024 meeting were read. Motion made by Aguirre, second by Martin to accept minutes as read. Motion passed – 6-0. Minutes will be filed for audit.

Bills for the month of April were presented and discussed. A correction was made to the April monthly total of expenses. A motion was made by Cleveland, second by Branson, to accept the bills as presented. Motion passed 6-0. Bills will be filed for audit.

Expenditures for the month of April were presented and discussed. Motion made by Cleveland, second by Martin to ratify the payment of bills. Motion passed 6-0. Expenditures will be filed for audit.

The librarian's report was given by Carol Brockmeyer. Carol and Sue took a safety prevention class and the library is now designated as a Blue Dot Safe Place for those that may be subject to violence. The workshop was given by the Violence Prevention Center of Southwestern Illinois.

The summer reading program is being planned and will be implemented in June. When questioned Carol stated there are approximately 2000 Daugherty library patrons.

Motion made by Cleveland, second by Martin to accept the librarian's report. Motion passed 6-0.

Committe Reports:

Building and Grounds: - Cleveland – The library door has a crack in the glass. A workman has been at the library to fix the door as it has not been shutting properly. ID mentioned a possible recycling drive fundraiser. Cleveland mentioned a solar variance from Columbia as it may impact taxes.

Finance: Branson – There are issues with the Trust documents and monies invested which need to be addressed as soon as possible. After much discussion, Aguirre made the following motion: ***“The library board will provide attorney Mark Peebles with a document package of all of the library contacts with Region's Bank with the***

explicit instructions to remove all funds from Region's Bank which have been invested, including any interest to which the library is entitled to receive." The motion received a second from Kuni and motion passed 6-0. The motion will also appear in the library trust meeting minutes.

Motion made by Branson, second by Aguirre, that from this time forward, Branson will give a trust funds report during the trust meeting. Endowment and checking account funds will be separate line items and only discussed during the regular board meeting in order to avoid confusion.

Motion passed 6-0.

Community Outreach: - Kolbe – Kolbe has been researching the formation of a library foundation. It has become apparent that a five year strategic plan, library policy manual, by laws of the Friends organization and the library by laws need to be used as guidelines for the bylaws and mission statement developed by the foundation. Kolbe is willing to work on this and stated it will take up to a year to get all of the documents and structure for the foundation in place. Kolbe will seek the assistance of other libraries as well as from Anna Yackle and the Illinois state library.

Old Business: none

New Business: none

With no further business a motion was made by Branson, second by Aguirre to adjourn the meeting. Motion passed 6-0. Meeting adjourned at 8:26 pm.

Submitted by Marlene Kolbe – Secretary

DAUGHERTY MEMORIAL TRUST MEETING

The Daugherty Memorial Trust meeting was called to order at 8:27 pm by president Kim Kuni.

Minutes from the March 5, 2024 were read with no corrections made. Motion made to accept the minutes as read by Cleveland, second by Branson. Motion passed 6-0. Minutes will be filed for audit.

Old Business: none

New Business: the following motion was made in the regular board meeting and is included in the minutes of the trust meeting.

Aguirre made the following motion: ***"The library board will provide attorney Mark Peebles with a document package of all of the library contacts with Region's Bank with the explicit instructions to remove all funds from Region's Bank which***

have been invested, including any interest to which the library is entitled to receive.” The motion received a second from Kuni and motion passed 6-0. A motion was made by Branson, second by Aguirre to discuss trust funds only during the trust meeting. Discussion of other funds will occur during regular board meeting. Motion passed 6-0.

With no further business a motion was made by Branson, second by Aguirre to adjourn the meeting. Meeting adjourned at 8:32 pm.

Submitted by Marlene Kolbe – Secretary