

# Daugherty Public Library District Board Meeting Minutes

**Date:** July 1, 2025

**Location:** Daugherty Public Library

**Meeting Time:** 7:00 pm

## Call to Order

The July 1, 2025 Board Meeting of the Daugherty Public Library was called to order at **7:02 PM** by **Board President Kim Kuni**.

## Attendance

### Board Members Present

- Martin
- LaCroix
- Cleveland
- Kuni
- Kolbe

### Board Members Absent

- Branson
- Aguirre

### Library Staff Present

- Carol Brockmeyer, Librarian

### Community Members in Attendance

- None

## Approval of Previous Meeting Minutes

The minutes from the **June 3, 2025** board meeting were electronically distributed to board members in advance for their review.

**Motion:** Approve the June 3, 2025 meeting minutes as presented.

- **Motion made by:** LaCroix
- **Seconded by:** Martin
- **Vote:** Motion passed 5–0.

The approved minutes will be filed for audit.

## Financials Reports

### Bills - June

Bills for the month of June were presented and discussed.

Cleveland reported that the new front door has been installed and paid for. An awning over the east door has also been discussed for possible installation.

**Motion:** Approve June bills.

- **Motion made by:** Cleveland
- **Seconded by:** LaCroix
- **Vote:** Motion passed 5–0

The bills will be filed for audit.

### Expenditures - June

Expenditures for the month of June were presented and discussed.

**Motion:** Ratify June expenditures.

- **Motion made by:** Cleveland
- **Seconded by:** LaCroix
- **Vote:** Motion passed 5–0

The expenditures will be filed for audit.

## Librarian's Report

Carol Brockmeyer presented the Librarian's Report.

Key updates included:

- The summer reading program has been successful, with many students attending.
- Carol continues to contact other organizations regarding agencies used for auditing services and the fees charged for those services.
- Over the past two years, insurance rates for the library have doubled with State Farm. Carol and Marlene will seek additional information regarding insurance rates. A representative from State Farm will be invited to attend the next board meeting on August 5 to answer questions.
- The Illinois Secretary of State has informed the library that \$9,485.73 will be received as part of the Per Capita Grant.
- Carol reported that a visit from Representative Schmitt resulted in a suggestion that the library have access to naloxone (Narcan) for use in the event of a drug overdose.
- Significant discussion followed. Emergency Medical Technician (EMT) Kuni explained potential concerns regarding naloxone administration by non-medical personnel.

**Motion:** To not keep naloxone on the library premises.

- **Motion made by:** Kolbe
- **Seconded by:** Kuni
- **Vote:** Motion passed 5–0.

The library will not keep naloxone on its premises.

## Committee Reports

### **Building and Grounds Committee**

Cleveland reported on the installation of the new front door.

Cleveland also discussed the possible installation of an awning over the east door. The estimated cost for labor and materials is approximately \$400–\$500.

No action was taken. The issue will be discussed further at the next board meeting.

A question was raised regarding whether a Knox Box has been purchased and installed.

No installation has occurred to date. This matter will be discussed again at the August board meeting.

### **Finance Committee**

Branson was absent from the meeting.

Questions arose regarding the Surety Bond. Branson has returned the original copy to the library.

A State Farm representative will attend the August board meeting to answer questions about the bond.

Cleveland asked whether the bond could be renewed yearly instead of being issued for a four-year term. Illinois law requires the library to maintain a Surety Bond.