

Daugherty Public Library District Board Meeting Minutes

Date: September 2, 2025

Location: Daugherty Public Library

Meeting Time: 7:00 pm

Call to Order

The September 2, 2025 meeting of the Daugherty Public Library Board of Trustees was called to order at **7:00 PM** by **Board Vice-President Rich Aguirre**.

Attendance

Board Members Present

- Aguirre
- Cleveland
- Martin
- LaCroix

Board Members Absent

- Kolbe
- Kuni
- Branson

Library Staff Present

- Carol Brockmeyer, Librarian

Community Members Present

- None

Approval of Previous Meeting Minutes

The minutes from the **August 5, 2025** board meeting were electronically distributed to board members in advance for review.

Motion: Approve the August 5, 2025 meeting minutes as presented.

- **Motion made by:** Martin

- **Seconded by:** Cleveland
- **Vote:** Motion passed 4–0.

The approved minutes will be filed for audit.

Financial Reports

Bills – August

Bills for the month of September 2025 were presented to the board for review.

Motion: Approve the August bills

- **Motion made by:** Martin
- **Seconded by:** Cleveland
- **Vote:** Motion passed 4–0.

Approved bills will be filed for audit.

Expenditures – August

Expenditures for the month of September 2025 were presented and discussed.

Motion: Ratify August expenditures.

- **Motion made by:** Cleveland
- **Seconded by:** Martin
- **Vote:** Motion passed 4-0.

Expenditures will be filed for audit.

Librarian's Report

Librarian Carol Brockmeyer presented the Librarian's Report.

Updates included the following:

- The Annual Report was submitted to the State of Illinois.
- All materials for Fiscal Year 2024-2025 were submitted to FEW for audit.
- The library now has an accountant.

Opioid Antagonist Requirement

Illinois law requires public libraries to maintain a supply of an FDA-approved opioid antagonist, such as naloxone, in an accessible location.

Libraries must also take reasonable steps to ensure that at least one employee or volunteer trained to recognize and respond to an opioid overdose is present during operating hours.

Scheduled Training

The following training sessions have been scheduled:

- **September 23, 2025 – 5:00 PM:** Opioid overdose response training provided by Chestnut Health Systems.
- **September 23, 2025 – 5:30 PM:** CPR/AED certification renewal with Jenny Johnson through the American Red Cross.